

Keyhouse CaseBooks

Solicitors' Practice Management Software for small firms.

CaseBooks is a single database system incorporating:

Solicitors' Accounts

- ✓ Full 2002 Solicitors Accounts Rules Compliant
- ✓ Easy Entry for Postings
- ✓ Full Double Entry
- ✓ Recommended by Accountants
- ✓ Comprehensive Reporting (incl. VAT and Profit & Loss reports)
- ✓ Client & Matter Database
- ✓ Easy to learn & use & many more features...



Case Manager

- ✓ Case Diaries – History and Schedule for each case
- ✓ Automatic Document Organisation
- ✓ Integration with MS-Word™
- ✓ Connect any of the following to your case
 - Existing Documents
 - New Documents
 - Scanned Documents/Images
 - Incoming e-mails
 - Incoming Faxes
 - Voice Memoranda/Notes
 - Photographs
 -and more
- ✓ Instantly access any connected item
- ✓ Use your own precedents without any special preparation
- ✓ Task Schedule & To-Do list



Benefits:

- ✓ A single database – Information only needs to be entered once
- ✓ Easy to use transaction posting options
- ✓ User friendly and intuitive interface
- ✓ Easy access to client and nominal ledgers
- ✓ Record of Undertakings instantly available
- ✓ More controls to ensure better financial management
- ✓ Reduces time spent on basic day-to-day processes
- ✓ Incoming & outgoing documents automatically saved to the correct case
- ✓ Easy access to case history and diary
- ✓ Instant access to Fee Earner To-Do list
- ✓ Good document management control

CaseBooks is a comprehensive and easy-to-use software package for small solicitor firms that comes with an affordable price tag.